



Imagine Lincoln Public Charter School

Board Committee Meeting Minutes

Date: October 21, 2025

Time: 6:05 PM

Location: Virtual Meeting via Microsoft Teams

Meeting Type: Committee Board Meeting

1. Call to Order and Roll Call

Chair: Mr. Marcel Boyd, Board Chair, called the meeting to order at **6:05 PM**, confirming a quorum.

Board Members Present:

- Pastor Charles Whitaker – Vice Chair
- Dr. Linda Gaskill – Academic Excellence Committee Chair
- Mr. Marcel Boyd – Board Chair

Regional Office and School Leadership in Attendance:

- Mr. Shawn Toler – Regional Director
- Mr. Lance Pace – Regional Director
- Mr. Travis Miller – Regional Academic Director
- Mr. Nate Evans – Senior Accountant
- Mr. Geoffrey Darko – Marketing & Communications Coordinator
- Mr. Antoine Yancey – Regional Academic Coach (Imagine Lincoln)
- Mr. Quincy Jackson – Regional Office Manager
- Mr. Ronald Richardson – Principal, Imagine Lincoln

2. Pledge of Allegiance



The meeting opened with the **Pledge of Allegiance** led collectively by board members and attendees.

3. Approval of Agenda and Minutes

- **Motion:** Pastor Charles Whitaker moved to approve the meeting agenda as presented.
- **Second:** Dr. Linda Gaskill
- **Motion:** Pastor Charles Whitaker moved to approve the minutes from the **September 2025** meeting.
- **Second:** Dr. Linda Gaskill

4. Regional Updates

a. Regional Overview – Mr. Shawn Toler

Mr. Toler thanked the board and Imagine Lincoln team for their continued partnership.

- Shared that the regional team is fully engaged in **renewal preparation**, including a **cultural walkthrough** and collaboration with leadership to ensure all renewal requirements are met.
- Introduced members of the regional support team and noted their roles in the renewal process.
- Announced the **Regional Annual Deep Dive** scheduled with Imagine Schools' national leadership later in the week to align strategies for the renewal.

b. Renewal Process – Mr. Lance Pace

- Confirmed that the **renewal application has been submitted** to Prince George's County Public Schools.
- **Site Visit:** Scheduled for **October 28–29, 2025**, conducted by **TenSquare**.



- Board members will have a scheduled session during the visit (calendar invites to be confirmed by Mr. Jackson).
- After the visit, TenSquare will submit a report to PGCPS, which will make a recommendation to the County Board regarding renewal terms.
- Mr. Pace also noted continued collaboration with **Dr. Felton Moss** and emphasized efforts to improve instruction and student outcomes through **Rise Up** initiatives.

5. Academic Update – Mr. Travis Miller, Regional Academic Director

Mr. Miller presented an overview of **academic progress and data analysis**:

- **Current Ranking:** Imagine Lincoln is ranked **13th out of 48 Maryland charter schools** by U.S. News.
- **MSDE Rating:** 3-star school with a **score of 50.9**, targeting a move toward a 4-star rating.

MCAP Data Highlights:

- **Math Proficiency:** 14% (outperformed county by 1%); goal to increase to 24%.
- **ELA Proficiency:** 38% (outperformed county, close to state average).

STAR Assessment Trends:

- Increased participation by **81 new students** (Math) and **94 new students** (ELA).
- **Reading proficiency increased by 4%, Math by 3%** compared to the previous fall.
- Students entering with fewer intervention needs, allowing for more enrichment opportunities.

School Excellence Plan (SEP):

- Prior goal of 5% MCAP increase was achieved in ELA and near target in Math.
- SGP (Student Growth Percentile): 49 in ELA and 47 in Math; goal is **50 SGP** for 2025–26.



- Focus for the year includes increasing **student voice and engagement in math instruction** and sustaining gains through **Rise Up** academic strategies.

Action: Dr. Gaskill requested a copy of Mr. Miller’s presentation and supporting notes for committee records. Mr. Miller agreed to provide materials following the meeting.

6. Financial Report – Mr. Nate Evans, Senior Accountant

Mr. Evans presented the financial statement as of **September 30, 2025**:

- **Enrollment:** Confirmed at **372 students** for county reporting, though actual enrollment is **393** (school capped at 372).
- **Revenues:** Projected at **\$5.5 million**, based on per-pupil allocation of **\$14,860**.
- **Expenses:** Projected at **\$5.7 million**, with salaries and benefits totaling **\$3.4 million**.
- School currently tracking a **\$59,000 surplus** year-to-date.
- ESSER project expenditures concluded, lowering repair and maintenance costs.
- Discussed ongoing advocacy around **commensurate funding** to align salary increases with equitable per-pupil funding, per the **Blueprint for Maryland’s Future**.

Discussion:

- Mr. Boyd confirmed understanding of the salary and benefits structure and inquired about year-end adjustments for unused benefits.
- Mr. Pace noted that while the school’s enrollment exceeds the cap, funding is limited to 372 students.

7. Operations Update – Mr. Lance Pace

- Shared that Imagine Lincoln is awaiting **final permit approvals** for main office renovations.



- Contractor **Henry Culler** has completed interior flooring, painting, and accessibility door adjustments.
- Pending permits include sprinkler system and main entrance glass installation.
- Anticipated full completion by **end of October 2025** barring delays.

8. Principal Update – Mr. Ronald Richardson

- No parent participation during the meeting.
- Confirmed no additional updates beyond the renewal preparations.

9. Executive Session

- Motion made to move into **Executive Closed Session** with the Regional Office at a later date.
- Motion carried unanimously.

10. Adjournment

Motion: Mr. Boyd moved to adjourn the meeting.

Time: 6:43 PM