



**Imagine Lincoln Public Charter School  
Board Meeting Minutes  
September 13, 2022  
6:00 p.m.**

Meeting called to order at 6:04 p.m.

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**Attendees:** Shawn Toler, Tobie Bowie, Marcel Boyd, Lance Pace, Charles Whitaker, Krystal Robinson, Don Bowman, Darshell Morgan, William Patterson, Nate Evans, Tina Chavis, Eric Collins, Cinnamon Brown, David Miller, Shayla Amadasun, Shannell McEachin, Fred Whitaker, Travis Miller, Debajier Tucker, Jeffery Darko, Tania, Tomeca Littlepage, Jade Arrington, Shekita, Ronald Richardson, Tonya Ferguson, Tamioka, Ebony Moton, Chiquita, Samantha Augustus

**Board Chair, Mr. Boyd** – Roll call, introductions, and welcome

Adoption of Agenda: Pastor Whitaker/Krystal Robinson

Adoption of Minutes: Pastor Whitaker/Krystal Robinson

Mr. Lance Pace will be taking on new role as principal for Imagine Lincoln. Mrs. Shayla Amadasun will be transitioning to a new role at Imagine Leeland.

Pledge of Allegiance

**Shawn Toler, Executive Vice President** – Renewal is fast approaching. Renewal process will begin with a site review on 10/13/22. TenSquare will review several aspects of the school – instructional model, finances, and facilities. The site review will be completed through focus groups. Feedback from TenSquare will be received by February 2023.

**Lance Pace, Principal**

- 388 students enrolled (372 is the maximum)
- Roundtables are being conducted
- Lincoln Live @ The Playground will take place on 9/2/22
  
- Buy-in from scholars to design Behavior Management

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- New curriculums Wit & Wisdom and Eureka Math are being implemented
- Star testing is currently taking place
- Character trait of the month is Respect
- Back to school night will be on 9/21/22
- Suspensions and chronic absences have decreased
- Parent Chat and Chew will be taking place within the next month

## **Tina Chavis – HR Director:**

Imagine schools are dealing with the nationwide teacher shortage. Recruitment strategies are in place.

### Staffing and Recruitment

- HR team is recruiting for positions on Indeed, Handshake, and LinkedIn
- Using Handshake to recruit teacher interns through local colleges
- Offering Praxis I and II internal trainings for teachers who have conditional licensing
- Working closely with school leader to fill all open positions

Mr. Boyd opened action item to provide support to HR staff for recruitment efforts.

There are 7 vacant teaching positions at Imagine Lincoln.

Mr. Toler is working on developing a partnership with Bowie State's School of Education.

## **Travis Miller - Regional Academic Director:**

### **Academic Growth and Achievement**

- Content implementation – Wit & Wisdom, Really Great Reading, Eureka Math
- Scholar success time
- Walkthroughs
- Assessments – STAR, Really Great Reading, Eureka Math Unit Pre-assessments

### **Regional Academic Coaches Focus**

- Content implementation – providing support
- Science of Reading
- Professional Development

### **September Rise-Up Focus**

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- Year 2 implementation of PGCPs action plan
- Charter renewal
- Rise Up calibration

Mr. Pace introduced Ronald Richardson, Regional Instructional Specialist. He is working to provide support to teachers and is also serving as an ELA teacher for Imagine Lincoln's 7<sup>th</sup> and 8<sup>th</sup> grade scholars.

## **Board Member, Pastor Whitaker:**

Community Involvement – The fall event will be pushed back to October. The gala will be held in the spring. The committee will work to have Mr. Pace meet with civic associations. There will be an opportunity to serve the community 10/20/22 through 10/22/22 for the "Feed My Starving Children" project. The church daycare is now recruiting for staff. There were major delays with supply chain for the LED sign. The urban garden will be introduced during the fall festival. The committee is also still working on alumni tracking and advertising for Imagine Lincoln.

Mr. Boyd opened action item for fall bazaar and pre-planning for spring gala.

## **Board Member, Mrs. Robinson:**

Parent Choice – Congratulated Mr. Pace and Mrs. Amadasun on their new roles. The committee will be reaching out to the other board members and Mr. Pace to discuss ways to increase parent involvement. The committee will also be working to provide quarterly newsletters to the parents.

## **Nate Evans – Senior Accountant:**

- Board Summary Financial Report
- Economic Sustainability – as of 9/6/22 enrollment was 378 scholars (now increased to 388)

## **David Miller, Regional Facilities Director:**

### **Summer Rise Up Projects Completed**

- Multipurpose room renovations
- Replacement of vinyl composite floor tile
- Touch up painting



### **ESSR III Facilities Projects Completed**

- Installation of operable windows in classrooms
- Installation of touchless lavatory fixtures
- Acquired new HEPA filter air purifiers

### **ESSR III Projects in Process**

- Installation of touchless fixtures for toilets – 60% completion
- Replacement of classroom casework and sinks
- Key fob door closer at new lobby doors

### **Summer Deep Cleaning Activities**

- Dust all classrooms
- Clean floors
- Clean white boards
- Deep clean restrooms
- Clean lockers and storage room
- Clean all glass, windows, and light fixtures
- Clean lunchroom trash cans
- Wipe down hallway walls

### **William Patterson – Regional IT Director and Tina Chavis – HR Director**

- This year's theme is "Future Ready Technology"
- Incorporating direct access programs for students through the use of technology
- Integrity Through Technology
- Purpose Driven Marketing
  - Fall pop-up shop on 10/15/22
  - Flyer will be sent to parents via ClassDojo that will list all board meeting dates
- Promoting "Justice" and "Integrity" through marketing

### **Public Comments**

Krystal Robinson opened the floor for public comments/parent feedback. Parents are encouraged to email their questions/concerns and join the private board sessions.



**Mr. Shawn Toler, Executive Vice President**

We are excited for the school year and happy to see all the parents on the call. Support will be provided to Mr. Pace in his new role as school leader for Imagine Lincoln.

**Mr. Boyd, Board Chair**

Farewell and best wishes to Mrs. Amadasun. Mr. Boyd thanked the parents for joining the call and reminded them that they can always reach out to the board with their concerns or questions.

**Meeting adjourned at 7:46 p.m.**