



# IMAGINE TOGETHER

**Imagine Lincoln Public Charter School  
Board Meeting Minutes  
April 20, 2022  
6:00 p.m.**

Meeting called to order at 6:02 p.m.

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**Attendees:** Tobie Bowie, Melissa Boston, David Miller, Krystal Robinson, Marcel Boyd, Travis Miller, William Patterson, Jennifer Gerwig, Don Bowman, Shayla Amadasun, Michelle Robinzine, Cinnamon Brown, Fred Whitaker, Nate Evans, Tina Johnson, Shawn Toler, Charles Whitaker, Janae Scully, Tomeca Littlepage, Michelle Reaves, Yvette Brunson, Rochelle Blackmon, Ebony Moton

**Board Chair, Mr. Boyd** – Roll call and welcome

Adoption of Agenda: Dr. Boston/Pastor Whitaker

Adoption of Minutes: Dr. Boston/Pastor Whitaker

Pledge of Allegiance

**Marcel Boyd, Board Chair:**

Inquired about updates regarding open action items. One scholar received honorable mention in the National Essay Contest. We are still awaiting response from the Make School Cool program.

**Dr. Melissa Boston, Board Co-chair**

Academic Excellence – inquired about preparation for the upcoming assessments. Ms. Tucker has set up several MCAP sessions. Scholars will be taking assessments in the multi-purpose room. Teachers have been made aware of all policies and procedures. Testing will conclude on June 10, 2022.

**Principal Jennifer Gerwig:**

**Shared Values**



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- Staff completed Shared Values survey
- Working on additional planning and structures for small groups and supporting scholars
- Scholars have been able to participate in school spirit week

## Academic Growth

- Scholars started MCAP
- Ms. Tucker had a meeting with National Assessment Team to triangulate data sources
- Writing by Design has begun

## Positive Character Development

- Spirit Week was an incentive for grades 5-8
- Scholars are still receiving character shirts monthly

## Discipline

- September – 0 suspensions
- October – 1 suspension
- November – 4 suspensions
- December – 7 suspensions
- January – 0 suspensions
- February – 7 suspensions
- March – 13 suspensions

## Awards and Celebrations

- MyOn challenge for March has been completed: 1<sup>st</sup> place- 2nd grade; 2<sup>nd</sup> place - 3rd grade; 3<sup>rd</sup> place – 4th grade
- Total MyOn hours – 2,192 hours and 34 minutes
- Honor Roll assemblies and JIF assemblies took place

## Parent Choice:

- A new sign has been made to place outside of school on board meeting nights
- Registrar Mr. Smith has been reaching out to families interested in Imagine Lincoln
- Parent resource night was held on 3/15/22



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## **Economic Sustainability**

- Working on improving school website
- Enrollment has been submitted to PGCPs for 2022-2023 projections of 372 scholars
- The 22-23 SY Budget has been submitted to PGCPs for approval

To address the issues with suspensions, transitions for grades 5-8 were not taking place. 7<sup>th</sup> and 8<sup>th</sup> grade have less challenges during transitions and have begun transitioning. Scholars were also incentivized for making correct choices. Scholars completed surveys about transitions and scholars stated that they preferred not to transition during the school day.

**Dr. Boston** – The academic committee is monitoring what the state is planning for certifications. Recruitment and support for professional development are always top priorities.

**Travis Miller - Regional Academic Director, Michelle Robinzine – Academic Coach, Cinnamon Brown – Academic Coach:**

## **Academic Growth and Achievement**

- Professional Development – Accountable Math Talk, Writing by Design, MyOn, Data Analysis with Imagine
- Scholar success time – cross campus visits to Imagine Leeland, stronger focus on Teacher Led Group, upcoming visit to Imagine Lincoln
- Walkthroughs – weekly Math focus on questioning, initial implementation on Writing by Design
- Assessments – MCAP, MD Survey, MISA, Reading Inventory

## **Academic Coaches Focus**

- Cross campus visits
- Middle school scholar success time
- Professional development

## **April Rise Up Focus**

- PGCPs Action Plan



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- Math PD - discussions
- Scholar success time

## **Regional Director's Focus**

- Scholar success time
- Quarter 4 Instruction
- Equity focus

## **Board Member, Pastor Whitaker:**

Community Involvement – Beds for urban garden project have been put down. Spring Bazaar may take place on a Saturday near the end of May. The gala project is still being developed. There was a delay with the LED screen installation. The committee would like to have Mrs. Gerwig participate in civic association meetings. The daycare has received license. Mr. Patterson is continuing to work on updating the school website. The committee would like to incorporate scholar success stories on the updated website.

Board members should schedule to have picture taken for the updated school website. If board members are unable to come to the regional office, Mr. Toler will set up a mobile photographer.

## **Nate Evans, Senior Accountant:**

- Budget Oversight Report
- 345 scholars – March enrollment
- Meeting with PGCPs to discuss ESSR reimbursements

## **Board Member, Mrs. Robinson:**

Parent Choice – The parent newsletter was submitted to parents. The committee thanked the board members for their input and committee updates. The committee also thanked Mrs. Gerwig for her final input and for sending out the newsletter to parents via ClassDojo. A copy of the newsletter will be sent to the Imagine regional staff.

## **Board Chair, Mr. Boyd:**



Operational Excellence – Mr. Beck is working with Mrs. Gerwig to develop after school programs and STEM opportunities.

**David Miller, Regional Facilities Director:**

**Facilities Projects Completed**

- New convection ovens installed in kitchen
- Security inspection completed in March
- Electrician replaced electrical communication conduit in Room 203

**Facility Projects in Process**

- Repairs to exterior doors
- Installation of new key fob door closer
- Rise Up renovations

**Spring Break Cleaning and Maintenance Projects**

- Deep cleaning of classrooms and offices
- Touch up painting
- Scrubbing and waxing floors
- Deep cleaning of lavatories
- Removal of bulk trash
- All glass, windows, and light covers cleaned

Krystal Robinson opened the floor for public comments/parent feedback. Parents are encouraged to email their questions/concerns and join the private board sessions.

Parent Yvette Brunson – Appreciated receiving the parent newsletter and glad to see that the kitchen is being renovated. She inquired if Imagine Lincoln could be expanded to grades 9-12.

**Mr. Shawn Toler, Executive Vice President** – Closing remarks/ Thanked the parents, school leadership, and regional coaches. We want to ensure that Mrs. Gerwig and her team have all the tools they need to be successful.



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Next board meeting will be held 5/18/22 at 6:00 pm.

**Meeting adjourned at 7:13 p.m.**