



# IMAGINE TOGETHER

**Imagine Lincoln Public Charter School  
Board Meeting Minutes  
March 16, 2022  
6:00 p.m.**

Meeting called to order at 6:00 p.m.

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**Attendees:** Marcel Boyd, Charles Whitaker, Melissa Boston, Krystal Robinson, Tobie Bowie, David Miller, Shawn Toler, Tina Johnson-Chavis, Travis Miller, William Patterson, Michele Robinzine, Fred Whitaker, Don Bowman, Jennifer Gerwig, Shayla Amadasun, Cinnamon Brown, Nate Evans, Ebony Moton, Shanell McEachin, Rochelle Blackmon, Shirell Briscoe, Skye Reyes, Azuri Williams

**Board Chair, Mr. Boyd** – Roll call and welcome

Adoption of Agenda: Dr. Boston/Pastor Whitaker

Adoption of Minutes: Dr. Boston/Pastor Whitaker

Pledge of Allegiance

Introduction of Student Ambassadors:

Skye Reyes – 5<sup>th</sup> and 8<sup>th</sup> graders are taking Maryland Integrated Science Assessment (MISA) tests

Azuri Williams – 8<sup>th</sup> graders completed PSAT and received scores. Mrs. Gerwig has been rewarding scholars for good behavior.

**Marcel Boyd, Board Chair:**

Charter renewal has been extended and the focus will be on the Rise Up team.

Update on open action items:

- National Essay Contest – essays were submitted to National Team.
- Make School Cool Program – Mrs. Boston reached out to program and is awaiting a response.
- Spring Gala – Pastor Whitaker is looking at dates towards the end of May for the gala.



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## **Dr. Melissa Boston, Board Co-chair**

Academic Excellence – There has been discussion regarding recruitment. Some teachers may not be returning next year due to issues outside of the school's control. Mrs. Gerwig is signed up for the PD Hiring Fair. Mrs. Gerwig has submitted her name to be a part of the PG Principal Panel to participate in hiring events and see potential candidates for teaching positions. Dr. Boston and Mrs. Gerwig are continuing to have discussions about professional development. Social/emotional learning will be focusing on the needs of middle school scholars.

## **Principal Jennifer Gerwig:**

### **Shared Values**

- Completed student surveys and working to review data
- Working on additional planning and structures for small groups and supporting scholars
- Worked on SEP and SPP as an ILT
- New form for student support has been developed

### **Academic Growth**

- MyOn has been exciting for scholars – 5<sup>th</sup> grade had most minutes' read
- Ms. Tucker is working with National Assessment Team to triangulate data sources
- Rise Up visit was Wed. 3/9/22 and focused on math and success time

### **Positive Character Development**

- Continuing with house incentives and SOAR meetings weekly
- Scholars are still receiving character shirts monthly if they are chosen for character trait

### **Discipline**

- September – 0 suspensions
- October – 2 suspensions
- November – 3 suspensions
- December – 3 suspensions



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- January – 0 suspension
- February – 1 suspension
- March – 2 suspensions

## **Awards and Celebrations**

- MyOn challenge for February has been completed: 1<sup>st</sup> place - 5<sup>th</sup> grade; 2<sup>nd</sup> place - 4<sup>th</sup> grade; 3<sup>rd</sup> place – 3<sup>rd</sup> grade
- Celebrate Black History Month
- Honor Roll assemblies and JIF assemblies

## **Parent Choice:**

- A new sign has been made to place outside of school on board meeting nights
- Registrar Mr. Smith has been reaching out to families interested in Imagine Lincoln
- Parent resource night was held on 3/15/22

## **Economic Sustainability**

- Working on improving school website
- Addressing additional ways to increase enrollment
- Enrollment has been submitted to PGCPs for 2022-2023 projections of 372 scholars

## **Travis Miller, Regional Academic Director:**

### **Academic Growth and Achievement**

- National Character Essay – school winners are Kennedy Laws and Skye Reyes
- Cross Campus Collaboration
- Scholar goal setting
- Assessments – MISA, MD School survey

### **Academic Coaches Focus**

- Cross campus visits
- Middle school scholar success time



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- Professional development

## **March Rise Up Focus**

- Math PGCPS Action Plan
- Math PD - discussions
- Scholar success time

## **Regional Director's Focus**

- Scholar success time
- ELA curriculum audit
- Equity focus

## **Board Member, Pastor Whitaker:**

Community Involvement – This committee has been receiving updates from the Marketing team regarding the website updates. The committee is working on Spring Gala and Spring Bazaar. A member of the county council will be invited to tour the Imagine Lincoln campus. Several items have been ordered for the urban garden project. The day care will be opening in April. Permit has been received for LED sign and we are waiting for installation. The committee is also continuing to work on mailers.

Action item opened for Spring Bazaar. The action item was approved by Dr. Boston/Pastor Whitaker.

## **William Patterson, Regional IT Director:**

### **Imagine Schools Technology and Marketing**

- **Think like a parent**
- **21<sup>st</sup> century learning**
- **Marketing**
- **Technology**

### **Marketing Our Board Meetings**

- Signs with QR code placed outside of school
- Board meeting flyer to be distributed via ClassDojo



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## **Interactive Boards**

- Allow teachers to present slideshows and interactive forms to their classes quickly

## **Board Member, Mrs. Robinson:**

Parent Choice – The parent newsletter has been submitted to Mrs. Gerwig for final review and edits. After Mrs. Gerwig's review, the newsletter will be distributed to all parents via ClassDojo.

## **Board Chair, Mr. Boyd:**

Financial Excellence – The committee is working with Don Bowman for the 2022-2023 budget. Mrs. Gerwig is working through staff shortages – that is being taken into consideration for the new budget.

## **Nate Evans, Senior Accountant:**

- Board Summary Financial Report
- Economic Sustainability

## **Board Chair, Mr. Boyd:**

Operational Excellence – Mr. Beck has provided a STEM opportunity for scholars and sent the information to Mrs. Gerwig. Mr. Beck and Mrs. Gerwig have been working with Patriot Technology Group for various STEM opportunities. This information will be shared with families.

## **David Miller, Regional Facilities Director:**

### **Facilities Projects Completed**

- Kitchen freezer delivered
- New panel installed over electrical and communication cable conduit in Room 203
- Repairs made to drywall in Room 206
- Repairs made to exterior door at multipurpose room storage
- Wall base replaced in Room 110



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## Facility Projects in Process

- Warming ovens due to be delivered mid-March
- Fire alarm inspection pending this month
- Electrician scheduled to demo and install new electrical and communication conduit in Room 203
- Rise Up renovations

## ESSR Budget Facilities Budget Items

- Projected cleaning and sanitizing supplies
- Glass lobby doors and storefront project
- Indoor air quality improvements
- Installation of touchless lavatory fixtures
- Installation of operable windows
- Upgraded video camera system
- Automatic door closer hardware
- New storage cubbies
- Cordless sprayers

Krystal Robinson opened the floor for public comments/parent feedback. Parents are encouraged to email their questions/concerns and join the private board sessions.

Parent Ebony Moton – 1<sup>st</sup> year for her scholar has been successful. She requests that the Zoom link for the board meeting is added to the school sign.

Next board meeting will be held 4/20/22 at 6pm.

**Meeting adjourned at 7:47 p.m.**