



**Imagine Lincoln Public Charter School  
Board Meeting Minutes  
January 19, 2022  
6:00 p.m.**

Meeting called to order at 6:01 p.m.

---

**Attendees:** Marcel Boyd, Melissa Boston, Charles Whitaker, Tobie Bowie, Krystal Robinson, Shawn Toler, Jennifer Gerwig, Shayla Amadasun, Tina Johnson-Chavis, Elizabeth Saunders, Travis Miller, Donald Bowman, Cinnamon Brown, Nate Evans, David Miller, Loretta White, William Patterson, Michele Robinzine, Azuri Williams

**Board Chair, Mr. Boyd** – Roll call and welcome

Adoption of Minutes: Mrs. Boston/Pastor Whitaker

Adoption of Agenda: Mrs. Boston/Pastor Whitaker

Pledge of Allegiance

**Azuri Williams, Student Board Member:**

Scholars completed surveys about school lunches and having a person to talk to. Mrs. Gerwig is always making sure that everyone is safe and practices social distancing when possible.

**Principal Jennifer Gerwig:**

**Current Enrollment: 364**

**Shared Values**

- ILT Survey from PGCPs
- Goal setting is taking place for scholars and staff based on STAR and benchmark data
- Scholars took surveys to give feedback towards goals for the year along with sharing input for the year

**Academic Growth**



- Wrapping up 2<sup>nd</sup> quarter and using various data points to continue to support scholars
- Benchmark data is available and we are now preparing for next benchmark
- Ms. Tucker is working with National Assessment Team to triangulate data sources
- Rise Up visit was conducted virtually on 1/11/22

### **Positive Character Development**

- Planning activities once all scholars return
- Virtual town hall is planned for 1/20 and 1/21 for grades 4-8

### **Discipline**

- September – 0 suspensions
- October – 2 suspensions
- November – 3 suspensions
- December – 3 suspensions
- January – 0 suspension

### **Awards and Celebrations**

- Winter concert was held virtually for scholars and families

### **Parent Choice:**

- Parent survey results are in
- Three virtual open houses have been completed
- Orientation will be held the week of 1/24 for scholars returning from virtual
- Lottery closes on 1/28 and additional flyers have been sent and shared with families

### **Economic Sustainability**

- Working on improving school website



- Enrollment data has been sent to PGCPS for 2022-2023 projections of 372 scholars

Success time is being used for 45 minutes a day to close learning gaps that may have occurred during the pandemic.

The PGCPS Charter office is using past enrollment trends to predict what enrollment would be for the future. The budget is built on the enrollment projections.

Mrs. Gerwig is following up with scholars regarding the survey results. A town hall will be held for scholars to further express their opinions and share ideas and goals.

**Travis Miller, Regional Academic Director:**

**Academic Growth and Achievement**

- Preparation for STAR winter benchmark assessments
- January testing – ACCESS ELL, PSAT 8, CogAT, NWEA MAP, STAR k-8
- Scholar success time walkthrough
- Transition from virtual instruction

**Coaches Focus**

- Bi-weekly coaches' meetings
- 30-60-90-day plan
- Cross campus coaching visits

**January Rise Up Focus**

- Revisit focus goals
- Action plan development
- Scholar success time



The regional academic coaches receive professional development. Two Imagine Lincoln intervention teachers are also available to staff. One initiative being implemented is student-centered coaching. Ms. Brown and Ms. Robinzine provide support to teachers and teachers are able to approach them for additional resources.

**David Miller, Regional Facilities Director:**

**Mitigating the risk of COVID**

- Universal and correct use of masks
- Vaccination of adults and scholars 5-18 year olds
- Physical distancing where possible
- Hand washing and etiquette
- Indoor air quality
- Enhanced cleaning and disinfecting

**Facilities Projects Completed**

- Classroom and hallway floor maintenance during virtual learning
- Deep cleaning of classrooms during virtual learning
- Quarterly HVAC systems serviced and MERV-13 filter changes completed

**Facility Projects in Process**

- Kitchen equipment replacements
- Renovations and improvements to outdoor structures around playground
- Garden project
- Moving desks and chairs for returning scholars

**Additional ESSR Budget Requests**

- Key fob door closer system for lobby doors



- Upgraded video camera system
- Automatic door closer hardware
- New storage cubbies for classrooms
- Upgraded cordless disinfecting sprayers

Before the holiday break, there was an increase in COVID cases in the school and some classes had to be quarantined to prevent COVID from spreading.

**Board Co-chair, Mrs. Boston:**

Academic Excellence – The committee is looking at data and student performance to see what approaches and tailored strategies can be provided to teachers to set a good foundation. The focus is also on teacher recruitment and retention strategies.

**Board Chair, Mr. Boyd:**

Financial Excellence and Community Involvement – The major concern is regarding enrollment. The committee is working on how to best market the school during the open lottery. We are excited about the garden project because it gives the community an opportunity to be involved in all the work that is happening at Imagine Lincoln. Once the garden project is completed, there will be some coverage so that everyone in the Washington area will know what’s happening. Hopefully this project can be replicated across other Imagine campuses. The committee is working on a fundraising gala for the end of the year that will showcase scholars’ great work. The committee is also working to have celebrities that are PG County natives to come and speak to scholars. A team of community volunteers has been created to help showcase our school and scholars on the school website.

**Board Member, Mrs. Robinson:**

Parent Choice – Parent newsletter has been completed and is currently being reviewed so that it can be sent to Mrs. Gerwig, who can then send to parents via Class Dojo and/or email.

**Shawn Toler, Executive Vice President:**



The annual board retreat will be held virtually and will be monthly sessions. The first session will be held on 1/31.

**Meeting adjourned at 7:19 p.m.**