



**Imagine Lincoln Public Charter School  
Board Meeting Minutes  
December 16, 2020  
6:30 p.m.**

Meeting called to order at 6:30 p.m.

---

**Attendees:** Marcel Boyd, Melissa Boston, Chevella Wilson, Keith Bullock, David Beck, and Krystal Robinson

Adoption of Minutes: Mrs. Boston/Dr. Bullock

Adoption of Agenda: Mrs. Boston/Dr. Bullock

**Vice Principal Shayla Amadasun:**

Enrollment at 391

**Shared Values**

- Integrity – character trait of the month
- Small groups on Wednesdays
- Training for teachers
- 2<sup>nd</sup> quarter progress reports

**Academic Growth**

- Star 2 testing complete
- Continuous lesson plan feedback
- Scheduled walk-throughs on 12/10/20 and 12/15/20

**Positive Character Development**

- SEL training for staff/scholars
- Service – character trait for December
- Incorporating Freckle into character trait

- Freckle winners being announced this week

**Discipline** ~ Zero suspensions

**Awards and Celebrations**

- Honor Roll assembly

**Parent Choice:**

- Additional technology has arrived
- Survey results for 1<sup>st</sup> quarter
- Weekly updates and monthly calendar sent to parents

**Economic Sustainability**

- Open Houses complete
- Flyers made and shared
- Social Media
- School calendar
- Class Dojo
- Preparing video marketing tool in Dec/Jan

**David Miller, Regional Facilities Director:**

- Supporting virtual learning - enhanced cleaning/disinfecting, touch-up cleaning in classrooms and hallways, disposal of trash
- Facilities projects – exterior and interior door repairs, repair to security system sensor, grease trap replaced in kitchen, fire alarm/sprinkler system annual inspections
- Supporting hybrid learning model – health screenings, social distancing, HVAC and environmental issues, and health suite considerations

**Board Co-chair, Mrs. Boston:**

Academic Excellence – The board will help Mrs. Gerwig with professional development for her staff. Will develop a plan of action.

**Board member, Dr. Wilson:**

Academic Excellence – No update at this time.

**Board member, Dr. Beck:**

Operational Excellence – Wants to meet with Mrs. Gerwig to determine what operational assistance can be provided.

**Board member, Dr. Bullock:**

Community Development – Reviewing grant opportunities and procuring more partnerships for extra-curricular activities.

**Board member, Mr. Boyd:**

Financial Excellence – Working to retain families and attract new families.

**Board member, Mrs. Robinson:**

Parent Choice – Met with Mrs. Gerwig to review parent survey results, which were overall positive. Mrs. Gerwig will plan to have another survey with additional follow-up questions. Attended Parent Advisory Association meeting to discuss virtual fundraisers and increasing parent involvement.

**Mr. Boyd** – The board will work to produce newsletters to parents in the beginning of the year. Acknowledged parents on the call and allowed time for any questions and comments from parents and board members.

**Mr. Lance Pace:**

- PG County Charter School Alliance
- Cares Act
- Recommends PGCPS Charter School Advisory Board
- Communication efforts
- Charter Renewal Addendum due 12/18/20
- PGCPS lottery application process – 11/2/20 through 1/29/21
- Marketing efforts
- Maryland Imagine Board Retreat
- Monthly or bi-monthly check-ins with each board
- Star Benchmark Assessment – November 2020

**Parent, Mr. Sesay** – Thanked administration for all of their hard work.

**Meeting adjourned at 7:30 p.m.**